



MOORE COUNTY GOVERNMENT



Position Vacancy Announcement

UTILITY FIELD SERVICES TECHNICIAN PUBLIC WORKS

This Position is Full Time with Benefits

Vacancy Number

16-1050

Hiring Range

\$28,115 – \$31,770

Opening Date

April 8, 2016

Closing Date

Open Until Filled

Submit your completed

County of Moore

Application To:

Moore County

Human Resources

P.O. Box 905

Carthage, NC 28327

Phone: (910) 947-6362

Fax: (910) 947-2792

www.moorecountync.gov

**Resumes are optional.
Incomplete, unsigned, or
any application other than
a County of Moore
application will not be
forwarded to the hiring
authority.**

**Applications received after
the closeout date and time
indicated will not be
eligible for consideration.**

**Moore County Human
Resources Office is not
responsible for failure to
receive faxed applications.**

**Please take a moment to
ensure your transmission
was received.**

ESSENTIAL JOB DUTIES

The purpose of this position is to complete customer service requests, maintain, repair and/or replace service lines, service connection meters, meter boxes, and curb stops in the water distribution systems, read meters. Performs other related duties as required.

KNOWLEDGE AND SKILL REQUIREMENTS

- Ability to compile, assemble, copy, record and/or transcribe data according to a prescribed schema or plan. Includes judging whether readily observable functional, structural or compositional characteristics are similar to or divergent from prescribed standards, procedures or routines;
- Ability to exchange information for the purpose of clarifying details within well established policies, procedures and standards;
- Ability to operate and control the actions of equipment and machinery, requiring the monitoring, adjustment, regulation, and/or setting of multiple conditions;
- Ability to perform addition, subtraction, multiplication, and division;
- Ability to carry out instructions furnished in written, oral or diagrammatic form;
- Ability to exercise judgment, decisiveness and creativity in situations involving a variety of generally pre-defined duties which are often characterized by frequent change;
- Ability to establish and maintain effective working relationships with associates.

EDUCATION AND EXPERIENCE REQUIREMENTS

- Graduation from High School or equivalent, supplemented by one (1) year of experience in performing tasks similar to position.

LICENSE AND CERTIFICATION REQUIREMENTS

- Must be able to obtain a valid Grade C Distribution certification within 18 months of employment;
- Must possess and maintain a valid North Carolina Driver's License.

SPECIAL REQUIREMENTS

***This is a safety sensitive position subject to random drug screenings.

PHYSICAL REQUIREMENTS

Tasks require the ability to exert moderate physical effort in moderate work, involving some combination of stooping, kneeling, crouching and crawling, and lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (up to 50 pounds). Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, odor, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally. Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, fumes, temperature and noise extremes, machinery, vibrations, electric currents, toxic agents, disease, or pathogenic substances.

BENEFITS

- **Health Benefits** including medical, dental, prescription drug plan, flexible spending accounts;
- **Life Insurance, Retirement and Investment Plans** including membership in the NC Local Government Employees' Retirement System, NC 401(k);
- **Voluntary Insurance Programs** such as short-term disability, accident, cancer, etc.;
- **Holiday, Annual and Sick Leave** for eligible employees.

*The County of Moore is a drug-free workplace and
Equal Opportunity employer.*

In compliance with the Immigration Reform and Control Act of 1986, Moore County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.

All applicants tentatively selected for this position will be required to submit to a pre-employment background check, pre-employment drug test and post offer physical.

Moore County is An E-Verify Participant